



聖保祿醫院
St. Paul's Hospital

Human Resources Assistant

- Bachelor degree holder in Human Resources Management or equivalent
- Minimum 2 years relevant experiences gained in sizeable organizations is preferable
- Possess solid experiences in handling full spectrum of HR functions especially in organization reform and HRIS implementation
- Proficient in both spoken and written English and Chinese
- Strong interpersonal and communication skills
- High adaptation to fast paced work environment with independence and confidentiality in discharging duties

We offer attractive remuneration packages and fringe benefits to the right candidates. Interested parties, please send the completed application form downloaded from www.stpaul.org.hk together with your full resume to Human Resources Manager, St. Paul's Hospital, 2 Eastern Hospital Road, Causeway Bay, Hong Kong or email to sph.hr@mail.stpaul.org.hk

Personal data collected will be used for recruitment purpose only