



聖保祿醫院  
St. Paul's Hospital

### **Human Resources Officer**

- Bachelor degree holder in Human Resources Management or equivalent
- Minimum 5 years relevant experiences of which 2 years at a supervisory level gained in sizeable organizations is preferable
- Possess solid experiences in handling full spectrum of HR functions especially in HRIS implementation and supervision of junior staff
- Proficient in both spoken and written English and Chinese
- Strong interpersonal and communication skills
- High adaptation to fast paced work environment with independence and confidentiality in discharging duties
- Able to meet tight deadlines

We offer attractive remuneration packages and fringe benefits to the right candidates. Interested parties, please send the completed application form downloaded from [www.stpaul.org.hk](http://www.stpaul.org.hk) together with your full resume to Human Resources Manager, St. Paul's Hospital, 2 Eastern Hospital Road, Causeway Bay, Hong Kong or email to [sph.hr@mail.stpaul.org.hk](mailto:sph.hr@mail.stpaul.org.hk)

Personal data collected will be used for recruitment purpose only